APPROVED MINUTES FOR THE
COLORADO COUNCIL OF PROFESSIONAL ARCHAEOLOGISTS'
2018 ANNUAL BUSINESS MEETING & AGENCY REPORTS
MARCH 9, 2018
LONGMONT CONVENTION CENTER
LONGMONT, CO

Submitted by Michael Prouty, Secretary

Annual Business Meeting

Time: 8:00 a.m.–10:15 a.m.

Call to Order
Dr. Jason LaBelle called the meeting to order at 8:00 a.m. He asked for any additions or changes to the agenda, with none being made. Michael Prouty asked to waive the reading of the 2017 Annual Business Meeting Minutes and to approve the minutes with corrections. Dr. Mark Mitchell made the motion and Matthew Landt seconded the motion, with the voting members approving the motion.

Officer's Reports
State of the Organization
Dr. LaBelle discussed actions taken in the past year for the organization and the EC, including focusing on continued advocacy for historic preservation, supporting the CCPA's partners in the state, and the study of archaeology/anthropology higher education in the state. He mentioned that there is more demand for review and comments on programmatic agreements and that the EC would like to move the Ft. Carson/Programmatic Agreement Committee from an ad hoc committee to something more permanent. He concluded with thanking original CCPA members, as this meeting is the 40th annual meeting, noting to the membership that the ORCA website is accessible, and that the 41st Annual Meeting will be held in Durango and will be hosted by Fort Lewis College.

Treasurer Report
Tosh McKetta noted that the organization is doing well financially, with over six figures in the bank account. He noted that there is still need for a new laptop and possibly a transition to online QuickBooks. He concluded his report by stating that the organization should look into ways to simplify the position, as it is time consuming. He suggested increasing the role of the Financial Committee, possibly hiring an outside bookkeeper, and transferring tasks (such as sponsorship thank you notes) to other positons. He also mentioned that exploring ways to invest the organization's money might be necessary.

Secretary Report
Mr. Prouty stated that he had nothing to reporting. He asked that if anyone had correspondence or documents that needed to be archived to send them to him for the upcoming donation to the Denver Public Library.

Committee Reports
Membership Committee
Jon Horn thanked the committee for their work. He reported that there were 173 members in 2017, which was down from the previous year, and that 46 members didn't renew from 2016. He noted that student membership also dropped. As of the meeting, there were 116 members current on their 2018 dues and that there have been 18 new members approved for 2018, which was almost double from the previous year.

Ethics Committee
Dr. LaBelle reported that there have been no ethic complaints.

Newsletter Editor
Jaclyn Mullen thanked the newsletter committee for their help over the last year and asked for photographs of artifacts, people, or projects to be sent to her to be included in future newsletters.

Webpage Editor
Dr. LaBelle stated that there was nothing to report regarding the webpage.

Publications Committee
Kelly Pool reported that the CCPA publications are still making money. She noted that the committee needs to find a new place to produce the CDs for the contexts, and that if anyone had a suggestion to contact her. She stated that the committee is looking into a way to account for tax-free ordering through PayPal. She mentioned that copies of *Ancient Colorado* have been donated to a number of venues, but largely to Project Archaeology.

Ward Weakly Scholarship
Dr. Mitchell reported that the scholarship was in a year of transition, as he had recently taken over as chair. He stated that two applications were submitted in the fall, with one awarded for work on Camp Amache. He reported that there were no spring 2018 applications. He noted that a book sale and an auction were taking place during the annual meeting as fundraisers for the scholarships.

Native American Initiatives Committee
Greg Wolff stated that the committee updated the handbook, conducted outreach to students through Facebook and universities, and the EC voted to expand the scope of the project types that are funded. He noted that the spring deadline was approaching and no applications had been received, which is not uncommon. He noted that the EC was planning on discussing funding multiple awards in the upcoming meeting. He concluded by thanking CAS for a donation and reading a letter from a recent scholarship recipient. Dr. LaBelle stated that there is no need for a discussion in the EC meeting and that the membership should vote on whether to fund multiple awards. He stated that he would entertain a motion that, at the discretion of the Native American Initiatives Committee and after a financial review, the committee can fund multiple awards. Dr. Holly Norton made the motion, with Dr. Mitchell seconding the motion, and the membership voting to approve.

Education Committee
Rebecca Simon reported that the committee is continually working on promoting archaeological education through the state and that this is primarily accomplished through Project Archaeology. The committee has over $9,900.00 from Project Archaeology grant money remaining.

Student Affairs Committee
Nathan Boyless stated that the handbook has been codified to include the committee charter and that the committee is looking for volunteers. The committee has two goals: 1) to increase student involvement and 2) to bridge the gap between professionals and students. He noted that he was discouraged that student members have gone down, but will be working on recruiting students.

Awards, Resolution & Recognition Committee
Michelle Slaughter reported that a new CCPA Fellow will be announced at the banquet on Friday evening. She mentioned that Lucy Bambrey will be moving and will be stepping down from the committee; as such, the committee will need a new member.

Email Listserv Update
Dr. LaBelle reported that the listserv has approximately 150 members or about 80 percent of the membership.

Fort Carson: 106 Consultation Liaison/Programmatic Agreement
Dr. Kimball Banks stated that there is little to report on the updated archaeological context on Fort Carson. He noted that the ad hoc committee consulted on 12 actions on a variety of projects over the last year and that the committee has been notified of seven upcoming agreements, including by the Army Core of Engineers and the BLM.

New Business
Dr. LaBelle concluded by recognizing outgoing Executive Committee members Jeremy Omvig as an at-large board member and Tosh McKetta as the interim treasurer. Dr. LaBelle then welcomed Cody Anderson as President. Mr. Anderson then recognized Dr. LaBelle as outgoing president.

Election Results
Mr. Anderson announced the results of the election with Angie Krall elected President, Marcie Reiser as Treasurer, and Ms. Slaughter as an at-large board member. Mr. Anderson also mentioned that Matthew Landt replaced a previous elected board member in the 2017 election and has volunteered to serve an additional two-year term starting in 2018 and ending in 2020.

New President Remarks
Mr. Anderson concluded the meeting by noting that there is a growing concern about spreading too thin and that the organization relies on the members to achieve its goals. He encouraged volunteering, teaching, and learning among the membership.

Adjourn
Mr. Anderson entertained a motion to adjourn the meeting. Dr. Mitchell made the motion, with Mr. Boyless seconding the motion. Mr. Anderson adjourned the meeting at 10:15 a.m.

Agency Reports

Time: 10:15 a.m. – 11:15 a.m.

Office of the State Archaeologist Update
Dr. Norton gave the membership an update on the Office of the State Archaeologist. She noted that there were a few staff changes in OAHP, including at Information Management, the National Register Coordinator, Section 106 compliance reviewers, and the State Historic Fund Director. She mentioned that because of the staff changes, there might be a slowdown in programmatic agreement reviews at the office. She noted that Affidavit of Lawful Presence documents are no longer needed for permits and that E-106 is moving forward. She mentioned that a number of properties were listing on the NRHP in the past year, including the Ute-Ulay Mine, which won the SHPO Hart Award for 2018, and the Tarryall District. She noted that the archaeology lab in the History Colorado Center has been established and will begin working through the El Pueblo collection. She reiterated that partnerships, especially with CAS, are important, as OAHP relies on volunteers. She mentioned that Crow Canyon received an SHF grant focusing on tangible benefits of what archaeology brings to the state. She thanked CCPA for help in programmatic agreement reviews and concluded by mentioning that a number of the History Colorado Museums throughout the state have new exhibits.

Curation
Todd McMahon updated the membership regarding curation status in the state. He noted that 2018 was the 45th anniversary of the Colorado Antiquities Act. He mentioned that the office revised the standards and rules regarding curation in 2017. He noted that the system is reliant on small museums, and would like to interconnect them in case of emergency situations. He noted there are awards that help historical collection inventories and that SHF is looking at awarding grants for collections. He mentioned that there are large collections that OAHP has that need to be accessioned and that the USFS is helping with that project. He noted that there are various new on-site agreements with museums and institutions to house collections. He mentioned that there are

upcoming trainings and forums regarding curation through the OAHP's Pillar Work Groups. He concluded by stating that the office has applied for a grant for the Old Bent's Fort collection to include analysis and organizing the old field notes.

State Historic Fund

Katie Arntzen gave an update on the State Historic Fund. She noted that the fund awarded $1 million to archaeology projects in the past year. She mentioned that the archaeology assessment grant has been updated and that it is now an online application.

Colorado Preservation Inc. Update

Cindy Naski updated the membership about CPI. She noted that the Saving Places Conference encourages archaeological presentations and that they are looking for volunteers for committee members. She noted that CPI has an Endangered Places Program that currently consists of 117 places throughout the state. She concluded by noting that CPI is working with the NPS and University of Denver on Camp Amache. Through that collaboration, an original building will be moved back to the camp location in April 2018.

Bureau of Land Management

Dan Haas updated the membership of the BLM over the last year. He noted that there is a push to reorganize the Department of the Interior that would include restoring common boundaries to all DOI offices. He mentioned that there has been increased oil and gas activity and that travel management will be a priority for potential work. The Colorado BLM and partners received four national awards, including for the Ute-Ulay Mine and for the Ute Ethnobotany Project. He concluded with mentioning recent or upcoming staff changes including Michael Selle retiring in the past year, that Glade Hayden was planning on retiring in the upcoming months, and that the hiring freeze in Denver has been lifted.

Anasazi Heritage Center

Bridget Ambler reported that the AHC is one of the largest curation facilities for the BLM and that it was built for the Dolores Archaeological Program. She mentioned that the facility also accepts collections from other agencies and from private donors for permitted projects. She noted that there have been new hires at the facility and that the facility is a good resource for research.

US Army – Fort Carson

Jennifer Kolise was not able to attend and no report was given.

US Fish and Wildlife

Meg Van Ness had no report to give.

US Forest Service

Angie Krall reported that there is a statewide programmatic agreement being drafted and that the CCPA will be invited to comment. She noted that there will be an increase in timber and vegetation management on the USFS lands. She mentioned that there are current projects that the USFS is working on with support from HistoriCorps and Paleocultural Research Group. She also noted alternative mitigation projects are taking place including ethnographic research at Chimney Rock and reevaluating sites at McPhee Reservoir. She concluded by mentioning the forest is working on setting up volunteer opportunities through the state.

APPROVED MINUTES FOR THE
COLORADO COUNCIL OF PROFESSIONAL ARCHAEOLOGISTS'
EXECUTIVE COMMITTEE SPRING 2018 MEETING
MARCH 9, 2018
LONGMONT CONVENTION CENTER
LONGMONT, CO

Submitted by Michael Prouty, Secretary

Time: 12:00 pm–2:30 pm

Present:

Cody Anderson *(President)*	Dr. Kimball Banks *(Ft. Carson Liaison)*
Angie Krall *(President-elect)*	Nathan Boyless *(Student Affairs Committee Chair)*
Michael Prouty *(Secretary)*	Anna Cordova *(Ute Prayer Trees Update)*
Tosh McKetta *(Acting Outgoing Treasurer)*	Jon Horn *(Membership Committee Chair)*
Marcy Reiser *(Incoming Treasurer)*	Chris Johnston *(SHPO/2018 Conference Rep)*
Bonnie Gibson *(At-large member)*	Marilyn Martorano *(Ethics Committee Chair)*
Matthew Landt *(At-large member)*	Jacki Mullen *(Newsletter/Financial Committee Chair)*
Rebecca Simon *(At-large member & Education Co-Chair)*	Kelly Pool *(Publications Committee Chair)*
Michelle Slaughter *(At-large member & Awards, Resolution, & Recognition Committee)*	Jesse Tune *(2019 Conference Rep)*
Dr. Jason LaBelle *(Past President)*	Greg Williams *(Listserver Coordinator)*
Neil Hauser *(CAS President)*	Greg Wolff *(Native American Scholarship Chair)*
Dr. Holly Norton *(SHPO)*	

Call to Order

Mr. Anderson called the meeting to order at 12:00 p.m. He asked for any additions or changes to the agenda, with none being made. Mr. Prouty asked to waive the reading of the 2017 Fall Executive Meeting Minutes and requested any corrections to the minutes. Mr. Landt, Ms. Simon, and Mr. Wolff noted some minor changes that needed to be corrected. A motion was made by Dr. LaBelle to approve the meeting minutes. The motion was seconded by Mr. McKetta, with the voting members approving the motion.

CAS Update

Mr. Hauser, President of CAS, gave a guest report updating the EC on the state of the CAS. He noted that there are currently 11 chapters and one of his goals is to bring these chapters closer together. He noted that, unfortunately, the Craig Chapter is folding. He mentioned that the CAS would like to see additional chapters be established in eastern plains communities. He then told the CCPA that the CAS is beginning a projectile point documentation project and he would like to broaden speakers at chapter meetings. He is proposing to use video presentations and would like to approach other state archaeological societies, cultural resource management firms, and other venues to compile video presentations. He also encouraged CCPA members to submit articles to *Southwestern Lore*. Finally, he noted that he is working on making archaeology more accessible to CAS members by improving field trips and lectures, as well as increasing the number of PAAC classes. Mr. Anderson mentioned that he would like to see more collaboration between the CCPA and the CAS, noting that Dr. LaBelle has mentioned in the past that combining the two organization's annual meetings might be something to think about. Dr. LaBelle mentioned that having one annual meeting would be worthwhile, although having two separate business meetings would be necessary. Mr. Boyless also suggested that the CCPA and CAS reach out and extend invitations to local area historical societies.

2018 Conference Update

Mr. Johnston gave a brief update regarding the 2018 CCPA annual meeting. He mentioned that the meeting had a total of 230 registrants as of Friday morning, 45 of which were students. He noted that the budget for the meeting should be fine and that we received $9,000.00 in sponsorships.

Officer's Reports

Secretary Report

Mr. Prouty had nothing to report that was not covered in the submitted Secretary's Report.

Treasurer Report

Mr. McKetta noted that there is not much to report that was not covered in the morning business meeting. He mentioned that there would need to be a discussion, possible not needing the full EC, about two issues: the amount of we are paying for postage and a way to help assist the transition between treasurers. In regards to the postage, he stated that we are being charged labor and postage whenever mail is being forwarded to the current Treasurer. As of the spring meeting the CCPA had been charged over $500.00 for mail being forwarded. Ms. Mullen stated that when the address was changed to the current address, it was agreed that some labor and postage would be charged to the CCPA; however, it seems to be increasing at an alarming rate. She thought that setting an annual cap for that cost would be a way to solve this issue. Mr. Boyless asked what is being mailed and being charged labor for postage and Ms. Mullen responded that is was mainly membership dues. Mr. Anderson asked if it makes sense to change addresses and what would it take. Ms. Mullen stated that changing it would not be difficult, but regardless, it would not fully solve the forwarding issue. Dr. LaBelle stated putting together a best-practices document would be a start.

Mr. Anderson mentioned that the treasurer is a time consuming and complex position, and has been for the last few years. He suggested creating a treasurer-elect position, so the incoming treasure can train with the current treasurer. He also noted that an issue in the past has been the bank that the CCPA uses, and that it is presently a bank with branches only on the Front Range, and not on the Western Slope. He thought maybe one way to help the Treasurer would be to change banks, although that would need more discussion. Finally he mentioned that there has been discussion in the past about purchasing a new laptop, and we might need to revisit that conversation.

Committee Reports

Financial Committee

Mr. Anderson stated that issues concerning the Financial Committee would be discussed during New Business.

Programmatic Agreement

Mr. Anderson stated that further discussion about the Programmatic Agreement Committee would be discussed during New Business.

Membership Committee

Mr. Horn stated that was nothing to report that was not covered during the annual business meeting. He had a discussion point, but felt it was more appropriate to discuss during the Student Affairs update.

Awards, Resolution & Recognition Committee

Mr. Anderson stated that Ms. Slaughter submitted a written report for the committee and asked if she had anything to add. A brief discussion of potential CCPA Fellow nominations occurred.

Ethics Committee

Ms. Martorano noted that there have been no ethic complaints and did not having anything to report.

Ward Weakly Scholarship
Mr. Anderson stated that Dr. Mitchell had nothing to report that was not covered during the annual business meeting.

Fort Carson: 106 Consultation Liaison
Dr. Banks stated that he had nothing to add that was not covered during the annual business meeting. Mr. Anderson stated that he had nothing to add as well.

Newsletter Editor
Ms. Mullen stated that the Newsletter Committee will need to find a new member as one individual has stepped down.

Webpage Editor Update
Mr. Anderson stated Ms. Sullivan was not present and no report was given.

Facebook Editor Update
Ms. Slaughter gave a brief report on the CCPA's Facebook page. The page currently has 1,040 followers of the page. She requested that if anyone has pictures that they would like to have posted on the page to send them to her.

Email Listserver Update
Mr. William gave an update on the CCPA Listserver. He noted that the listserver has between 150 and 200 members and seems to be going well. Mr. Boyless stated that there has been confusion about what the listserver is used for. Mr. William stated that the listserver is open to non-members, you have to request to be added to the listserver, and it is a platform for sharing information. Ms. Mullen noted that the members are automatically added to a separate email group that is used to distribute information pertaining to the business of the organization (i.e. the newsletter).

Publications Committee
Ms. Pool requested that the EC discuss how to move forward with the CCPA publications. Specifically, the contexts are becoming more difficult and expensive to reproduce hard copies, as they are being printed in Boulder and then shipped to Eagle, then redistributed from there. She suggested that we make the contexts available as digital downloads, and asked if we do downloads, would they be open access or paid. She mentioned that if we go to digital downloads, it would save on reproduction costs, even over CDs, as those still have to be produced. Mr. Anderson suggested that we do make the context as a download, but still make them paid. Dr. LaBelle suggested that we make it open access, as the context is nearly 20 years old. He stated that we might loose revenue, but it would be better availability. Mr. Boyless suggested that we could have them access through a member login, and Ms. Pool suggested maybe making them available through ORCA, which CCPA members have access to. Mr. Boyless wondered if a combination might be worthwhile, that is still selling copies at a reduced cost and make them available online. He then asked Ms. Pool who owns the copyright and Ms. Pool responded that we do. Ms. Mullen and Ms. Simon both stated that they were in favor of a combination approach. Mr. Wolf noted that CDs might be a bad choice to distribute, as many computers are moving away from CD drives. He suggested using thumb drives. Mr. Boyless mentioned that the CDs offer a level of security, as they can be read-only, whereas a thumb drive can be downloaded multiple times. Ms. Pool summarized that the EC seems in favor of making the contexts available for download, but are not ready to give up on the revenue that the sales of the context brings. Mr. Anderson stated that is correct and that is direction we should move; no objections were made by the EC to pursue this option.

Education Committee
Ms. Gibson stated that there was not much else to report on that was not covered during the annual business meeting. She reiterated that the Education Committee has over $9,900.00 from Project Archaeology grant money remaining. The committee was awarded an additional $7,000.00 in

November 2017; however, the grant has been frozen and she does not see it being released. She noted that the mailing address for the committee has been changed to Ms. Gibson's address in Fort Collins.

Student Affairs Committee
Mr. Boyless stated that there is nothing to report. Mr. Horn asked if he would have permission to extend student memberships from the fall through the following next year, as many students do not apply for membership until classes begin. Mr. Horn stated that he hoped this would encourage students to join. No objections were made and Mr. Anderson stated that should be fine.

Native American Initiatives Committee
Mr. Wolff stated that he did not have much to report that was not covered during the annual business meeting. He noted that during the morning meeting, the membership passed the motion to allow the EC latitude to distribute funds to multiple scholarships. He noted that Kimball Banks has volunteered to serve on the committee.

New Business
Financial Committee
Ms. Mullen gave a brief report of the financial committee. She noted that the Treasurer is time consuming and the Financial Committee was intended to create a trend of support for the Treasurer and EC. She noted that the committee has discussed a number of topics including hiring an outside bookkeeper, purchasing a new laptop, shifting the books to an online Quickbooks account, and linking the books to Paypal. She requested that the EC discuss hiring an outside bookkeeper or updating the books to online Quickbooks. She noted that, based on a rough budget, a bookkeeper would cost roughly $35.00 an hour and likely would cost the organization up to $3,000.00 a year. This expense might expend all the revenue that CCPA makes in a year. She also mentioned that we would still likely need Quickbooks, which would be a $600.00 per year cost. She then suggested that we create an annual budget for this and also asked that we establish which tasks the Financial Committee take on to elevate some of the work of the Treasurer. Dr. LaBelle mentioned that if an outside bookkeeper were hired, there would still need to be tasks that would require the Treasurer position. Ms. Mullen agreed and stated that the Treasurer would still need to coordinate with a variety of people. Mr. McKetta suggested that we might be able to use other software that is made for non-profits, such as generating thank you letters, to help alleviate some of the work. Mr. Boyless noted that when organizations have substantial amount of money within their coffers, the liability increases. Responsibly managing this money is a responsibility of the EC, as the officers and Board are fiduciaries of the organization. He noted that prudently investing excess capital is one way to demonstrate responsible management. Another option would be to hiring an outside bookkeeper, as it would allow for internal control which in turn reduces liability. He suggested that we could find other ways in cover the cost of an outside bookkeeper, such as increasing member dues. Ms. Gibson asked if having a Treasurer-elect position for a year would help with the transition and Mr. McKetta responded he thought so. Ms. Mullen stated that she thought a year of training would be a good approach if we did not go with a bookkeeper. Mr. Anderson stated that this would be an ongoing discussion for the remainder of the year through emails, phone calls, and possibly at another meeting.

Ms Pool stated that there is a large fund for publications that was set aside for future reproductions of the publications. Dr. LaBelle stated that it was also to be used for *Colorado Archaeology*, which is no longer published. Ms. Pool stated that as we are no longer publishing as much, we would need to decide what we would want to do with that money. Mr. McKetta responded that that is a general issue with all of the CCPA's accounts. He stated that one of the Treasurer's and the Financial Committee's task is to figure out what to do with our money, as investing is a good idea, but not knowing what we will need for running the organization also needs to be accounted for. He suggested establishing budgets to help. Mr. Anderson responded that we might consult with a financial advisor and is something that we will need to consider moving forward.

Programmatic Agreement Review Committee

Dr. Banks asked if the EC wanted to make the ad hoc committee a formal committee. He did mention that because of the current climate, he is seeing additional programmatic agreements being developed. Dr. LaBelle stated that he was in favor of making it a formal committee, but asked for other concerns. Dr. Norton stated that she appreciated the CCPA as advisors and would not like to see the CCPA step back. Mr. McKetta asked if a committee could speak on the CCPA as a whole. Mr. Anderson responded that he sees it as part of the job and that it is worthwhile working through the next year. Mr. Boyless stated that EC is an elected board and is within their purview to speak for the organization. Dr. LaBelle agreed with Mr. Anderson about using the rest of the year to draft the language that would then be put to the membership at the next annually meeting. That would also allow time to find members for the committee. Mr. Anderson asked Dr. LaBelle to work with Dr. Banks to move it forward.

Census of Anthropology/Archaeology Higher Education in Colorado
Dr. LaBelle noted that there was nothing to report, but encouraged everyone to look at the poster that details the results of the survey about anthropology/archaeology in higher education. He asked the EC to think of ways the CCPA can approach universities about what types of classes are offered that will give students a well rounded education and prepare them for work after graduating. Ms. Simon asked if Dr. LaBelle would like a document similar to the SAA's *Teaching Archaeology* drafted. Dr. LaBelle responded that he did not think it would not need to be that formal. Rather, he would like to see the CCPA be a part of the discussion with universities.

Nomination Committee
Mr. Anderson stated that he would be working with Dr. LaBelle on the Nomination Committee. He stated that for those positions that first terms are up in 2019, they could still serve a second term. Mr. Prouty stated that he would be interested in serving again as Secretary. Mr. Anderson noted that the Native American Board Member and Student Board Member are still open.

2018 Handbook Update
Mr. Anderson stated that the handbook has been updated and submitted and that Ms. Krall would be taking on the 2019 handbook. Mr. Boyless noted that there is nothing in the bylaws or the handbook about replacing an EC member if they leave prior to the end of their term. That is a process that will need to be codified.

2019 CCPA Annual Business Meeting Update
Mr. Tune gave a guest report about the status of the 2019 Annual Business Meeting. It will be held in Durango in March 2019, with Ft. Lewis College hosting the meeting. He stated that they were in the early stages of planning and focusing on finding a venue. Ms. Krall stated that we should push to get students involved.

OAHP Update
Dr. Norton noted that the she did not mention in the annual business meeting that OAHP is discussing a fee increase for Compass, permits, and other services. She also mentioned that it is going through internal review, would be a tiered system, and that she would let the membership know if, and when, those fee increases would occur.

Bent Trees/Ute Prayer Trees in Colorado
Ms. Martorano and Ms. Cordova gave an update about a growing issue of naturally bent trees in southeastern Colorado being claimed as culturally modified tress associated with the Ute. Ms. Martorano stated that it might be an issue for the CCPA to respond to. Ms. Cordova noted that it right now is a local issue, centered in the Pikes Peak region, and that the Ute Tribes do not support the claim that the trees are associated with their culture. Dr. Norton stated that this has been a growing concern for the last few years and that OAHP addressed it in a previous response letter in 2016. However, given the continued growth of the issue, the initial response has been expanded. Unfortunately, OAHP and others have been met with resistance from a select few individuals, and

that a response from the CCPA would be helpful. Ms. Martorano stated that the CCPA response should focus on the issues and not the individuals. Ms. Cordova informed the EC that there is a meeting scheduled for March 20 with the tribes, and asked if the CCPA could send a representative. Dr. Norton also suggested that a symposium (maybe at Saving Places Conference) or publication, incorporating different experts, be organized or drafted that addresses the issue. Ms. Martorano agreed and stated that having different experts, such as tribal members, foresters, biologists, archaeologists, and others would be a strong response. Mr. Anderson agreed and asked Ms. Slaughter, in the mean time, if the Awards, Resolutions, and Recognition Committee draft the CCPA response letter and Ms. Slaughter stated they would.

Adjourn
Mr. Anderson called for a motion to adjourn the meeting. Mr. Landt made the motion, with Ms. Krall seconding the motion. Mr. Anderson adjourned the meeting at 2:30 pm.

APPROVED MINUTES FOR THE
COLORADO COUNCIL OF PROFESSIONAL ARCHAEOLOGISTS'
EXECUTIVE COMMITTEE FALL 2018 MEETING
OCTOBER 6, 2018
SALIDA STEAM PLANT EVENT CENTER
SALIDA, CO

Submitted by Michael Prouty, Secretary

Time: 10:15 am–2:30 pm

Present:

Cody Anderson *(President)*	Michelle Slaughter *(At-large member & Awards & Recognition Committee)*
Angie Krall *(President-elect)*	Nathan Boyless *(Student Affairs Committee Chair)*
Michael Prouty *(Secretary)*	Jon Horn *(Membership Committee Chair)*
Marcy Reiser *(Treasurer)*	Marilyn Martorano *(Ethics Committee Chair)*
Dr. Jason LaBelle *(Past President)*	Jacki Mullen *(Newsletter & Financial Committee Chair)*
Matthew Landt *(At-large member)*	Mary Sullivan (*Web Page Editor*)
Rebecca Simon *(At-large member & Education Co-Chair)*	Greg Wolff *(Native American Scholarship Chair)*

Call to Order
Mr. Anderson called the meeting to order at 10:15 a.m. He asked for any additions or changes to the agenda. The Treasurer and Financial Committee reports were changed to later in the meeting to accommodate Ms. Reiser. Mr. Anderson asked to waive the reading of the 2018 Spring Executive Meeting Minutes and requested any corrections to the minutes. Mr. Boyless and Mr. Anderson noted some minor changes that needed to be corrected. A motion was made by Ms. Krall to approve the meeting minutes. Mr. Landt seconded the motion, with the voting members approving the minutes.

Officer's Reports
Secretary Report
Mr. Prouty had nothing to report that was not covered in the submitted Secretary's Report that included submitting the 2017–2018 materials to the Denver Public Library in June.

Treasurer Report
Ms. Reiser reported that she had finished the 2017 taxes and is working on reconciling the 2017 expenses and income. She also reported that she is working on reconciling PayPal payments and is working on the 2018 taxes. Mr. Anderson asked if she would provide a summary for the next newsletter, with Ms. Reiser agreeing. Mr. Anderson asked if we still needed a new laptop, and Ms. Reiser replied that we do and that we need to switch to QuickBooks Online before purchasing the new laptop. Mr. Anderson asked that we purchase the laptop in the next few weeks. Ms. Reiser then reported that she thought that once the books have been reconciled and organized, it was not an unreasonable position for one person to handle and that an accountant is not needed. Mr. Anderson updated the EC on the cost of mail and that ERO will be waiving labor and expenses incurred for any future mail associated with the CCPA.

Committee Reports
Programmatic Agreement
Mr. Anderson reported that the committee had reviewed five different agreements including with FEMA, the BLM, the USFS, and other agencies. Dr. LaBelle stated that he had reviewed the bylaws

and that a vote by the Executive Committee would be needed to form the new committee. After discussion, it was agreed that it was worthwhile to make it a standing committee. Mr. Anderson entertained a motion to form the Programmatic Agreement Committee. Mr. Prouty made the motion, and Ms. Slaughter seconded the motion. The motion passed unanimously.

Native American Initiatives Committee
Mr. Wolff recapped the main points presented in the submitted report, including an effort to increase the number of email contacts, updating the contact spreadsheet, creating a Gmail contact group, and updating the handbook. He noted that the Colorado Archaeological Society is looking into establishing a Native American scholarship as well, and the NAI committee and the CCPA will help. Ms. Sullivan asked where the money is planning on coming from, and Dr. LaBelle stated that it would draw from the Alice Hamilton Scholarship. Mr. Anderson read a section of the CAS Update that states that CAS will encourage Native American students to apply to the Alice Hamilton Scholarship. Mr. Wolff noted that it would help students knowing that multiple scholarships are available to help offset costs of field schools and costs of analysis.

Membership Committee
Mr. Horn reported that membership renewal has been steady, but not as well as other years. As of the meeting, 20 new applicants had applied in 2018. Mr. Anderson asked if we should have membership drive to increase the membership. Mr. Horn responded that it would be a lot of work; however he mentioned that students are our best option to increase membership, as well as conducting a census of cultural resource management firms. Mr. Anderson stated that he would like to get students more involved in the organization that might help membership numbers in the long term. He suggested a couple of ways in which to increase student memberships including annual meeting incentives for those students that participate such as a gas stipends, hotel rooms covered, or waiving conference registration. He mentioned that either the membership committee or the student affairs committee might take this on for the upcoming meeting. He noted that the funds to cover these incentives might be a sponsorship opportunity rather than coming out of the CCPA's general fund. Dr. LaBelle noted that the committees would need to reach out to colleges and universities that are not actively involved in the CCPA and that students are looking for contacts outside academia. Mr. Horn mentioned that further discussion would be needed regarding whether students are to receive free registration to the conference or if it is free only if they present. Mr. Horn asked for a bylaws change for applications stating that we do not need three references anymore. Mr. Landt made the motion to waive the references stipulation from the bylaws. Mr. Anderson seconded the motion and the motion passed unanimously.

Student Affairs Committee
Mr. Boyless reported that the committee would like to work with Mr. Horn on increasing student memberships. He noted that one of the main goals of the committee is to dispel the stigma about the CCPA for students, that the committee needs to be student driven, and that the membership needs to be proactive in reaching out to students. He offered some ways in which the CCPA can reach students including guest lectures and increasing awards at the conference. Mr. Anderson mentioned increasing the CCPA presence within universities and Ms. Krall suggested promoting internships through the federal agencies. Mr. Boyless suggested having a scheduled presentation session at the meeting focused on students, and Dr. LaBelle suggested an informal meeting, such as a breakfast or lunch meeting with professionals at the annual meeting. Mr. Anderson concluded by asking the committee to come up with some ideas by the end of November.

Financial Committee
Mr. Boyless suggested that, for internal control and accountability, the Treasurer should use only the CCPA computer. He also suggested that the EC establish a Treasurer-elect position in order to make the transition easier for the Treasurer. Ms. Reiser agreed, stating that it is a steep learning curve. Mr. Boyless stated that it would need a bylaws change and asked, if we were to pursue this, would Ms. Reiser be willing to serve a second term to help this transition. Ms. Reiser stated that she would be

willing to consider a second term. Ms. Simon asked if the position would be a voting or non-voting member of the EC, and Mr. Landt suggested that it be a voting member of the EC in order to create an odd-number on the board. After discussion, it was suggested that the position would overlap for one year with the outgoing Treasurer. Mr. Wolff noted that a motion would be needed in order to have the potential change to the bylaws presented in the January newsletter. Ms. Simon made a motion to create a Treasurer-elect position and to change to the bylaws. Mr. Landt seconded the motion and it passed unanimously. Dr. LaBelle offered to draft the bylaw change.

Mr. Boyless reported on ways in which the CCPA can financially invest. He noted that it would reduce fiduciary responsibility and create internal controls. He suggested investing cash reserves in order to have a fund that returns money for research. He discussed creating a draft investment policy statement through Wells Fargo, potential investment scenarios, and suggested that a presentation with Wells Fargo representatives be scheduled, possibly at the meeting in Durango. Ms. Krall made a motion to have Mr. Boyless to pursue making introductions between the CCPA EC and the investment bank, and to draft an investment policy statement. Dr. LaBelle seconded the motion and it carried unanimously.

Mr. Anderson stated that the committee would need a new chair. Ms. Mullen stated that she needed to step down as the chair of the Financial Committee, as she is the Newsletter Editor. Mr. Boyless volunteered to serve as the new chair. Mr. Anderson confirmed that Mr. Boyless will be the new chair and that Ms. Mullen will stay on as the Newsletter Editor.

Awards, Resolution & Recognition Committee
Ms. Slaughter reported that some suggestions of fellows have been made. She brought up a concern about the role of the committee. She noted that the committee has started to write more letters, which can be time consuming, and not all committee members are confortable with writing the letters. She requested that the resolutions part of the committee be removed and passed to a different part of the EC. Mr. Anderson stated that it can be removed and no vote is needed. He noted that the President could take on that task, although he would like to see a committee take it on. Ms. Mullen asked if the Programmatic Agreement Committee could take on writing the letters. Mr. Wolff suggested that writing letters might be something that the EC can discuss and the President then could assign drafting the letter to someone. Dr. LaBelle suggested that it might be a way for At-large board members to get involved and that we should be at the forefront of issues and not be reactionary to those issues. Mr. Anderson concluded the discussion by confirming that resolutions be dropped from the Awards and Recognition Committee and, for the time being, the President will draft letters.

Ethics Committee
Ms. Martorano noted that there have been no ethics complaints and did not have anything to report.

Ward Weakly Scholarship
Mr. Anderson gave a report on the behalf of Dr. Mark Mitchell. As of the meeting, the scholarship had not received any applications. Mr. Anderson presented discussion points including if the scholarship can present multiple awards in a given grant round. In his report, Dr. Mitchell stated that the scholarship could present multiple awards. The second point was if the scholarship amount is adequate at $750. Multiple members of the EC stated that they would like to see it increase. Mr. Boyless suggested creating a cap to the amount and wondered if there have been any issues awarding money between the Ward Weakly and Native American Initiatives scholarship. Mr. Wolff stated that there have not been. Mr. Boyless suggested that the investments that the CCPA will start to look at should be able to help fund multiple awards. Mr. Anderson asked if there should be a motion to change the amount. Dr. LaBelle asked for a historical analysis of scholarship awards and Mr. Wolff offered to provide such a report to the EC in order to assist in determining a cap amount. Mr. Anderson stated that we would wait until a report has been produced before moving forward.

Fort Carson: 106 Consultation Liaison

Mr. Anderson reported that Dr. Kimball Banks has been working on a handful of Section 106 actions, with most being "no historic properties affected." Mr. Anderson also stated that he had been in meetings that have been reviewing the Arkansas River context.

Newsletter Editor
Ms. Mullen stated that Bridget Ambler has volunteered to fill in the vacant committee spot. She also noted that the fall issue is being put together, and it will be a throwback issue celebrating the 40th anniversary of the CCPA.

Webpage Editor Update
Ms. Sullivan reported that there have been requests to have past conference programs made available on the website. She asked if anybody has them, and a consensus was made amongst the EC that multiple people likely have copies that will need to be tracked down. Mr. Prouty noted that the CCPA archives at the Denver Public Library should have a number of them. Mr. Anderson noted that they would need to be scanned and asked if Mr. Landt and Mr. Prouty could take on that task, with both agreeing.

Facebook Editor Update
Ms. Slaughter stated that there was nothing to report.

Email Listserver Update
Mr. Anderson stated that there was nothing to report.

Publications Committee
Mr. Anderson gave a report on behalf of Kelly Pool. He noted that Ms. Pool is still working with Ms. Reiser regard recouping costs paid to CAS, that Ms. Pool is working with Ms. Sullivan on making the context downloadable from the CCPA website, and that Ms. Pool is working on figuring out how to make tax-free sales through PayPal.

Education Committee
Ms. Simon summarized the committee's submitted report including a meeting held on March 10, 2018 at the Annual Meeting in Longmont, a recent meeting with the CAS Education and Outreach Committee and the CCPA Education Committee about partnerships, and that the committee has reaffirmed committee members and solicited new committee members. She noted that the committee maintains a Facebook page and if the EC were interested, she would look into analytical data. She noted that Ms. Gibson, Mr. Boyless, and she would need to work out who is chair between the Education Committee and the Student Affairs Committee. She concluded by reporting of multiple workshops and training associated with Project Archaeology and that the agreement will be ending in September 2019. She noted that the committee will need to find new funding opportunities after the assistance agreement ends.

New Business
2019 Conference
Mr. Anderson gave a report submitted by Dr. Jesse Tune of Fort Lewis College about the conference, which stated a venue was secured for the conference meeting and finding a hotel room block was still needed. Mr. Anderson noted that he would be in contact with Dr. Tune about conference planning. Ms. Simon noted that a number of groups around the area have expressed interest in helping with the conference.

2020 Conference
A discussion of potential cities and venues for the 2020 conference was had. Ms. Mullen noted that Alpine Archaeological Consultants would be interested in hosting a meeting in Montrose in the next few years. Ms. Slaughter noted that Pueblo has not hosted for a while. Ms. Mullen asked if there are any organizations that would be interested in hosting. Ms. Slaughter suggested asking the Pueblo

CAS chapter and Mr. Boyless noted that Metcalf Archaeological Consultants might be willing to help. Mr. Anderson stated that the EC will keep exploring Pueblo, and Ms. Slaughter offered to pursue ideas and venues in Pueblo.

Nomination Committee
Mr. Anderson stated that he would need to appoint two members to the nomination committee. Mr. Landt and Ms. Krall volunteered to help Dr. LaBelle.

CAS Update
Mr. Anderson gave a report on behalf of Ms. Karen Kinnear. Ms. Kinnear reported that CAS had a change in leadership with Ms. Linda Seyfert being appointed interim President. She reported that CAS is financially sound and is in the process of developing a long-range strategic plan. CAS is looking into establishing a Native American Scholarship, developing and strengthening partnerships with CCPA and OAHP, and will potentially discuss with the CCPA ways in which to help support *Southwestern Lore* in future collaborations.

OAHP Update
Ms. Simon gave an update regarding OAHP stating that there is not much to report except that hirings within the office have stabilized. Ms. Krall noted that Dr. Holly Norton will provide a state of the state for the newsletter.

Bent Trees / Ute Prayer Trees in Colorado
Ms. Martorano reported that the CCPA had been waiting to respond with our statement until the tribes have issued their own statement; however, the "movement" is growing and that those involved are becoming more aggressive. As such, Ms. Martorano requested that we discuss ways in which to get our response out. She suggested putting our response in the newsletter as well as sending out to different groups. Ms. Mullen stated that she would be concerned with the response being lost in the newsletter, and thought emailing it to the membership would be better. Ms. Slaughter suggested the magazine *5280*. Ms. Martorano also suggested sending it to CAS and maybe having a segment on Colorado Public Radio. Dr. LaBelle suggested a short PBS special and Ms. Simon suggested discussing the issue on different podcasts. Mr. Anderson stated that we could work on getting the statement on the CCPA website.

Census of Anthropology / Archaeology Higher Education in Colorado
Dr. LaBelle noted that he was working on getting data on a nation-wide level regarding higher education in anthropology/archaeology and that he would be putting a few articles together to publish in upcoming newsletters.

2019 Handbook Update
Ms. Krall reported that she has been tracking what needs to be changed to the handbook, but has not had the opportunity to put it together yet.

CCPA Response to Arizona House Bill 2498
Mr. Anderson reported that a letter was drafted and sent to Arizona regarding the organization's opposition to the bill and noted that the bill eventually did not pass.

Adjourn
Mr. Anderson called for a motion to adjourn the meeting. Ms. Krall made the motion, with Mr. Landt seconding the motion. Mr. Anderson adjourned the meeting at 2:30 pm.