APPROVED MINUTES FOR THE
COLORADO COUNCIL OF PROFESSIONAL ARCHAEOLOGISTS'
EXECUTIVE COMMITTEE SPRING 2017 MEETING
MARCH 10, 2017
DOUBLE TREE HOTEL
GRAND JUNCTION, CO

Submitted by Michael Prouty, Secretary

Time: 11:30 am–1:35 pm

Present:

Dr. Jason LaBelle *(President)*	Karen Kinnear *(Colorado Archaeological Society)*
Nathan Boyless *(Past President & Student Affairs Committee)*	Jacki Mullen *(Newsletter Editor & Finance Committee Chair)*
Cody Anderson *(President-elect)*	Mary Sullivan *(Web Page Editor)*
Michael Prouty *(Secretary)*	Marilyn Martorano *(Ethics Coordinator)*
Justin Lawrence *(Treasurer)*	Tosh McKetta *(Membership Committee)*
Bonnie Gibson *(At-large member & Education Co-Chair)*	Kelly Pool *(Publications Committee Chair)*
Matthew Landt *(At-large member)*	Adrienne Anderson *(Ward Weakly Scholarships)*
Jeremy Omvig *(At-large member)*	Greg Wolff *(Native American Scholarship Chair)*
Rebecca Simon *(At-large member & Education Co-Chair)*	Michelle Slaughter *(Awards, Resolution, & Recognition Committee Chair)*
Dr. Holly Norton *(SHPO)*	Sara Millward *(Financial Committee)*

Call to Order and Introductions
Dr. LaBelle called the meeting to order at 11:30 a.m. Dr. LaBelle welcomed the incoming President-elect (Cody Anderson), Secretary (Michael Prouty), and At-large Board Members (Bonnie Gibson, Matthew Landt, and Rebecca Simon). He asked for any additions or changes to the agenda, with no additions or changes being made. A motion was made by Dr. LaBelle to waive the reading of the Fall 2016 Executive Committee meeting minutes. The motion was seconded by Mr. Omvig, with the voting members approving the motion.

Treasurer report
Mr. Lawrence reported that the Treasurer position needs a new laptop to keep records and that he needed to complete the 2016 taxes. Dr. LaBelle called for a motion to purchase a new computer. Nathan Boyless also suggested that the Executive Committee approve up to $1,000.00 to be allotted for the purchase of the computer. Bonnie Gibson made the motion and Mr. Boyless seconded. The Executive Committee voted with the purchase approved. Mr. Lawrence also mentioned that the Quick Books program is now online. He suggested that the organization look at investing funds in a Money Market account, as it was a better way to invest, and might provide new, safe investments. He also mentioned that no new money is going into the investment account and it is right now used as a rainy day fund. A call was made for help in exploring the new money market account. Ms. Millward volunteered to help with the new Money Market Investment account. Mr. Boyless also suggested that the organization look into setting up a meeting with a financial advisor.

OAHP Update
Dr. Norton provided an update of the State Historic Fund and Office of Archaeology and Historic Preservation. As of the meeting, SHF had only received two archaeological-focused grant applications. Dr. Norton indicated that there were discussions regarding term limits for the SHF Advisory Committee, with the exception being for Colorado Archaeological Society representatives. Dr. Norton stated that OAHP is discussing using an SHF grant (through local counties) to conduct a study on

increasing public archaeology outreach within the state. These discussions have included CCPA's involvement, the variables for the study, quantifying the involvement in PAAC, and a model for historic preservation. She wondered if forming an advisory committee would be beneficial. Mr. Wolff noted that tourism boards might have numbers on tours and heritage tourism and Ms. Simon mentioned talking with county governments on possible tourism numbers. Dr. Norton mentioned that the initial task is to determine the baseline of tourism and involvement in established programs, and the production of reports summarizing the results of the study. The reports would be produced by History Colorado and Colorado Preservation Inc. Dr. LaBelle wondered if ACRA would have any data on public archaeology programs or organizations. Mr. Boyless noted that there were similar reports/surveys conducted by ACRA, with the last being conducted in 2009. Dr. LaBelle also mentioned requesting information from the SAA membership. Mr. Boyless requested that if an advisory committee for the study be formed that both the CCPA and CAS be involved. Dr. Norton noted that the SOW for the SHF grant for the study is due on Oct. 1, and she will be contacting county commissions to help with the grant application.

In regards to OAHP, Dr. Norton noted that work was beginning at El Pueblo. The work will be conducted by OAHP with the help of students from CSU-Pueblo and volunteers. Part of the work will be examining Buckles collection. Some excavations will take place, with a field school tentatively scheduled for two weeks between May 8 and 19. She requested that if anyone was interested that volunteers would be needed to help putting the project together. Dr. Norton noted that there is potential for theses and dissertations. Ms. Gibson volunteered the help of the Educational Committee. Ms. Simon and Ms. Gibson mentioned that if it was possible to include Project Archaeology, additional funds might be available. Dr. LaBelle wondered if there was potential for an outreach program and brought up an example of similar project in Texas. The project was research driven, led by professionals, with much of the work carried out by avocational archaeologists. Dr. Norton noted that a similar project occurred in South Carolina. She mentioned that there were no funds available or set aside to build an outreach program for the El Pueblo project. Ms. Simon mentioned that Metcalf Archaeological Consultants has an outreach program that might serve as a model. Dr. Norton concluded that there is a lot of need and desire for the project, but it will need professional oversight.

CAS Update

Ms. Kinnear provided an update on CAS. She discussed one of the main concerns with CAS at the moment was the level of involvement in advocacy. She stated that, although there was a desire to be involved with advocacy concerning historic preservation and archaeology, it has been difficult convincing chapters to buying into becoming more involved. She indicated that some chapters do not think it is appropriate for CAS to be involved in advocacy. Ms. Kinnear stated that she would like to see more opportunities for volunteers on archaeological projects, and to incorporate CAS chapters. Dr. Norton mentioned with changes to PAAC, there is the possibility of a stewardship and curation certifications, as a way to get more members involved.

Dr. LaBelle brought up a question regarding why there are two separate meetings with papers in the state (i.e. CCPA and CAS annual meetings). He asked the board if there was interest in polling members of both organizations about joining the paper sessions, but keeping the organizations separate. Mr. Lawrence wondered about the financial costs of have a combined conference and the associated charges. He also mentioned that CAS typically likes to break even at the meeting. Ms. Anderson stated that a combined conference would be ideal, but there would need to be two business meetings, as the purpose of each organization is different. She noted that is an idea that is worth exploring. Ms. Pool brought up the Wyoming meetings and might be able to use it as a model. Dr. LaBelle noted that there will be growing pains, especially in regards to the schedule, but he will look into putting together a poll of the members. Mr. Boyless suggested that if the meetings could not be merged, an option might be to have a CAS symposium at the CCPA meeting. Ms. Kinnear responded that since there are not very many CAS members at the CCPA meeting, it might be difficult to organize a symposium. Additionally, she speculated that there might be issues filling multiple rooms for both groups. Ms. Kinnear concluded that CAS is having difficulties with getting *Southwestern Lore* distributed and it has not received many articles to date.

Awards, Resolution & Recognition Committee
Ms. Slaughter stated that there was nothing new to report from the committee. She noted that there will be new fellows announced at the banquet.

Publications Committee
Ms. Pool informed the board that there are a number of contexts that are lacking the associated CDs. She wondered if it would be best to try to sell them at a reduced price, donate them, or produce new CDs. She also mentioned that there are still 1st and 2nd editions of the context that do not have the corrected pages. If sold, it would be good to include a CD with a PDF of the corrected document. Mr. Wolff stated that CDOT might be interested in receiving the older versions with a CD and PDF. Ms. Pool noted that she will be attending the Council of Councils meeting at the 2017 Annual SAA Meeting. She mentioned that if anyone is interested, the meeting was Thursday morning, and it is a good place to see how other state organizations operate.

Ward Weakly Scholarship
Ms. Anderson provided an update on the Ward Weakly Scholarship, particularly the 25th Anniversary Symposium papers. She mentioned that she would like to have the papers published or make them available. She suggested publishing them in *Southwestern Lore* as an option, but would be concerned about the cost and if multiple volumes would be needed. She mentioned that when the original grant was received for the contexts, a portion of the profits from the sales was to be set aside for the Ward Weakly Scholarship; however, there were no procedures in place for the Ward Weakly Scholarship to manage these funds. A draft of the procedures has been formed, but the new chair of the scholarship will likely need to revisit this issue. Ms. Anderson proposed that one way to fund the publication of the symposium papers would be to loan a portion of the fund, or dedicate a portion of the fund, to publication. She made clear it would be only for this symposium. Dr. LaBelle noted that the board would take the proposal under consideration. Ms. Anderson concluding her update stating that she is stepping down from the chair of the Ward Weakly Scholarship and that her replacement would be determined soon.

Native American Scholarship
Mr. Wolff updated the board on that no scholarships were awarded last year. He stated that is might be due to a lack of interest, a lack of communications, or few opportunities for field schools that limited the number of applicants. He mentioned one possible solution was to increase the scholarship amount. This would require a motion to be made and a vote by the membership. He noted both scholarships draw from one fund and are offered $750.00. Mr. Wolff noted that the scholarship committee followed through on the goals set at the 2016 Fall EC meeting. These goals included an increase in outreach through reaching out to other states with large Native American populations, universities, tribal contacts (through THPOs and NAGPRA), and state commissions of Indian Affairs. Mr. Wolff mentioned that the committee sent numerous emails with little response, and he was not sure if the emails were getting to the right people. The committee is maintaining a spreadsheet of the contacts made. He noted that applications for the current scholarship round are due April 28 and it will be awarded mid-May. Mr. Wolff concluded with the goals for the upcoming year, including identifying gaps in outreach. He mentioned that the website needs to be changed so that emails do not have to be sent out. He stated that the committee would also like to broaden the reach of the scholarship because as of right now the scholarship is limited to field schools. The scope of the scholarship should be changed to include other opportunities (such as training through the CCPA) if no applications for field schools are received. Mr. Boyless stated that the scholarships should be more visible on the website. The Executive Committee also agreed that the language and scope should be broadened. Dr. LaBelle asked to Mr. Wolff to keep the Executive Committee updated about the results of outreach. Mr. Wolff agreed and stated that he will distribute revised language in the scope

of the scholarship to broaden its reach, and asked that the board act quickly as the deadline for applications is approaching.

Membership Committee
Mr. McKetta gave the update on the membership committee as Jon Horn was unable to attend the meeting. Mr. McKetta informed the EC that membership was down 15%, and was likely due to the increase in dues and no motivation to renew. He asked that the EC encourage members to renew.

Ethics Committee
Ms. Martorano stated that there were no ethic complaints or any updates from the Ethics Committee.

Webpage Editor Update
Ms. Sullivan noted that the only update was that she was forced to change the PayPal password. Mr. Boyless asked if there was a way to set up email addresses through the website. Ms. Sullivan responded that she will look into it. Ms. Mullen stated that we pay for website hosting for a five year period. The last time it was paid was in 2012, so that bill might be coming due soon.

Fort Carson & PCMS
Mr. Anderson stated that there was nothing different regarding the summary presented at the Business Meeting on Fort Carson and PCMS. He mentioned that Section 106 letters for compliance with Fort Carson had been completed. Mr. Anderson stated that since he is the President-elect that there should be a new liaison, and suggested Kimball Banks.

Education Committee
Ms. Gibson and Ms. Simon gave an update on the Education Committee. Ms. Gibson noted that the committee will continue educational outreach programs. Ms. Simon mentioned one opportunity is the state-sponsored Project Archaeology. They are plans for an educational workshop in May, with possibility of other future workshops. An archaeology day was schedule for May at History Colorado. They noted that the student mixer at the conference was a success and was well received.

Financial Committee
Ms. Mullen stated that taxes are due and the sales tax renewal is due in October.

Student Affairs Committee
Mr. Boyless mentioned that he is filling in as liaison and is working to promote student involvement.

New Business
Dr. LaBelle noted that the Resource Advisory Committee will be looking to form and will need volunteers to serve on the committee. It was mentioned that the handbook needs to be updated with the new bylaws. It was noted that the meeting minutes are hard to access and it is important to publish them in the newsletter. Dr. LaBelle informed the EC that the 2018 Annual Meeting will be in Longmont. Ms. Gibson suggested that we research out to other organizations, such as preservation groups, to give additional updates. She also suggested that a planning committee be formed to help organize the meeting. Suggests for fundraisers for scholarships was brought up, but help organizing it would be needed. Mr. Wolff suggested that a book sale occur at the 2018 meeting as a fundraiser. Dr. LaBelle asked the EC to consider if a written third-party book seller policy was needed and if it needs to be incorporated into the handbook. Mr. Boyless suggested that students help in the planning of the annual meeting.

Adjourn
Dr. LaBelle called for a motion to adjourn the meeting. Mr. Landt made the motion, with Mr. Wolff seconding the motion. Dr. LaBelle adjourned the meeting at 1:35 pm.

APPROVED MINUTES FOR THE
COLORADO COUNCIL OF PROFESSIONAL ARCHAEOLOGISTS'
EXECUTIVE COMMITTEE FALL 2017 MEETING
OCTOBER 20, 2017
PRIMROSE STUDIO
FORT COLLINS, CO

Submitted by Michael Prouty, Secretary

Time: 11:00 am–3:15 pm

Present:

Dr. Jason LaBelle *(President)*
Cody Anderson *(President-elect)*
Michael Prouty *(Secretary)*
Tosh McKetta *(Acting Treasurer & Membership Committee)*
Rebecca Simon *(At-large member & Education Co-Chair)*
Dr. Holly Norton *(SHPO)*
Mary Sullivan *(Web Page Editor)*
Marilyn Martorano *(Ethics Coordinator)*
Kelly Pool *(Publications Committee Chair)*
Greg Wolff *(Native American Scholarship Chair)*
Lucy Bambrey *(Awards, Resolution, & Recognition Committee Chair)*

Call to Order
Dr. LaBelle called the meeting to order at 11:00 a.m. He asked for any additions or changes to the agenda, with no additions or changes being made. Dr. LaBelle asked for any changes to the Spring 2017 Executive Committee meeting minutes. Dr. LaBelle, Ms. Simon, Dr. Norton, and Mr. Wolff noted some minor changes that needed to be corrected. A motion was made by Dr. LaBelle to approve the meeting minutes. The motion was seconded by Mr. Anderson, with the voting members approving the motion.

Secretary Report
Mr. Prouty reported that Mr. McKetta had given him financial documents that had been passed down to him during his time as Treasurer. Mr. Prouty noted that he will need to go through the documents to see what will need to be possibly archived at the Denver Public Library. In regards to archiving, Dr. LaBelle stated that he was not sure what Mr. Prouty will need from each of the officers and committee chairs to complete the 2017 archival donation. Mr. Wolff suggested that the handbook might indicate what is needed. Mr. McKetta and Mr. Anderson recommended also talking with previous Secretaries about what is needed.

Treasurer Report
Dr. LaBelle noted that due to Justin Lawrence's workload and time constraints, and after discussions with Mr. Anderson and Dr. LaBelle, he chose to resign as the Treasurer. Mr. McKetta has volunteered to serve as the interim Treasurer until the position can be filled during the March 2018 annual meeting. At the time of the current meeting, a formal resignation from Mr. Lawrence had yet to be received. As such, Mr. Lawrence is still officially the Treasurer. Dr. LaBelle stated that until a formal resignation could be received, he could not call for a vote from the EC and officially appoint Mr. McKetta at the Treasurer. Mr. McKetta mentioned that he did not need to be formally designated. Ms. Simon asked if this impacts signing checks. Dr. LaBelle responded that he, Mr. Anderson, Nathan Boyless, and Mr. Lawrence are all on the signature card and are able to sign the checks. Ms. Pool suggested that the duties and time commitment for each officer position be distributed to the elected individual prior to them taking the position. She noted that this might help those that volunteered to see what is required and make a decision if that position would be something that they would be able to commit to for the term length.

Mr. McKetta reported that he is still going through the books. He noted that the books are, for the most part, up to date through March 2017, but there are issues. He was able to submit the 2016 federal taxes and was able to resolve the membership discrepancies. Mr. McKetta is still working through past deposits in the books. Mr. McKetta noted that the state taxes are two quarters behind. He mentioned that he will need to finish updating Quickbooks before figuring out how much is owed. He also needs to resolve the discrepancies (if any) for the system for awards management and noted that a number of accounts still need to be reconciled, which will take a while. He would also like to update the treasurer handbook, as things have changed since it was last updated. He also noted that there has been more involvement from the Financial Committee, which has been very helpful.

Dr. LaBelle noted that at the spring 2017 meeting that the EC had approved the purchase of a new laptop. He asked Mr. McKetta if that was still needed. Mr. McKetta responded that it was not needed if a cloud-based Quickbooks program works. Ms. Simon suggested that if the cloud-based program works, it might be useful to purchase an external hard-drive to serve as a backup instead of a new laptop. Dr. LaBelle stated that he would look into an online Quickbooks account.

Dr. LaBelle mentioned that Adrienne Anderson had asked him to remind the EC that thank-you notes had not been sent to the donors of the last meeting and was wondering if this was a task that was carried out by the Treasurer. Mr. McKetta stated that in the past it was the Treasurer who would send them out and stated that it would not take too long to compose them. Ms. Martorano mentioned that the letter usually came with the CCPA letterhead, so that donors can use them for tax purposes. Ms. Pool stated that there should be a formal letter that can be used and would forward the letter to Mr. McKetta. Mr. Wolff suggested that if Mr. McKetta is updating the duties for the Treasurer in the handbook, he might consider including a section regarding that thank-you letters need to be distributed to donors that contributed to the organization or the scholarships.

OAHP Update
Dr. Norton reported that there have been more staff changes at the OAHP. These included resignations in the National Register office, within State Historic Fund, within the museum, including the Director of the Education. Ms. Simon asked with the changes in the museum and education areas, if the STEM grant was affected, and Dr. Norton responded that the changes did not affect the STEM grant for the Ute Museum. She mentioned that SHPO and OAHP are working on how to redistribute the workloads and will be putting out job announcements for many of the positions. Dr. Norton reported that she recently attended the Western States Meeting of the National Conference of State Historic Preservation Officers (NCSHPO) and that the region is stable. She noted that Historic Preservation Fund (HPF) was reauthorized at the end of the recent congressional session for seven years; however, each year will need to receive congressional approval. Currently, no HPF funds would be dispersed until November to SHPOs, but she reported that the Colorado SHPO would be okay. It will be a continuing issue moving forward, but there is little concern as the HPF has bipartisan support and people support the work of SHPOs. Dr. Norton reported that they are receiving an increase in Programmatic Agreements, and because of the increase and in addition to normal Section 106 work, they are not able to review the PAs as quickly. She stated that they will get to them, but it might take a little longer than it has in the past. Dr. Norton concluded her report that History Colorado is co-hosting the 2017 CAS Meeting in Denver and that Senator Gardner has nominated the Ute Museum in Montrose for its cultural work. She thanked all those that worked on the remodel of the Ute Museum and for developing its programs.

CAS Update
Dr. LaBelle gave a CAS update on behalf of Karen Kinnear. Dr. LaBelle stated that the CAS meeting is scheduled for October 27–29, 2017 at the History Colorado Center in Denver. Dr. LaBelle noted that he would be giving a CCPA update at the meeting. Dr. LaBelle reported that CAS would like the CCPA to discuss ways to increase participation of CCPA members at CAS meeting and the conference. CAS is still exploring ways to "do" advocacy. They do not have any policies in place, but are working on it. However, they are still receiving pushback from members concerned with getting involved. Dr.

LaBelle stated that CAS is wondering what options might be available for members to work with CCPA on various projects or assist archaeologist in various activities. They also have a good slate of nominations for officers to vote on at the meeting later in October 2017. Dr. Norton mentioned that PAAC also receives requests for lab work rather than fieldwork. As such, she noted that if people know of collections that might need work, CAS might be open to working on the collections. Mr. Wolff also suggested that the Douglas County Museum might be open to having volunteers.

Awards, Resolution & Recognition Committee
Ms. Bambrey reported that the committee received three Fellow nominations in 2017: Susan Chandler, Jon Horn, and Alan Reed. The committee, voting members, and the Executive Committee approved the nominations for each, and the new Fellows were honored at the 2017 Annual Meeting in Grand Junction. Ms. Bambrey reported that there is no major update, except that they are looking for new CCPA Fellow nominations, and that no requests for resolutions have been made for the President to sign. She offered that if CCPA members would like to draft letters in response to government affairs, to contact them and they would be more than willing to start drafting those letters. Dr. Norton stated that if the committee needs information regarding government affairs, she could pass on the information generated by other groups (such as NCSHPO) to the committee if it would be helpful. Dr. LaBelle noted that for CAS awards there is a biographical sketch and photograph that is usually published in *Southwestern Lore*. He wondered what the procedure was for the CCPA. Ms. Bambrey noted that the nominator for the award composes a short biographical sketch for the nomination purpose.

Education Committee
Ms. Simon reported that the committee has been working with the Student Affairs Committee to get it up and running. She reported that Katie Arntzen and Cara McCain attended Project Archaeology's Leadership Academy in June and Dani Hoefer attended the Project Archaeology's Legacy Institute in Chicago. She reported that Katie Arntzen would be leading a Project Archaeology workshop during the Saving Places Conference in 2018 for Colorado Preservation, Inc. She noted that there was $5,000 remaining in the Education Committee budget from the BLM Project Archaeology assistant agreement, and they received an additional $7,000 to the BLM grant to use for workshops this year. Ms. Simon reported that she was selected to be on the Project Archaeology Leadership Team and would be attending the Leadership Team Retreat in October 2017. She also mentioned that Project Archaeology is working on expanding its role in education and Section 106 compliance work and has produced a pamphlet about how Section 106 projects can incorporate Project Archaeology. Ms. Simon asked that members contact her if there are updates or questions or if there is confusion about the two Facebook pages.

Student Affairs Committee
On the behalf of Bonnie Gibson and Nathan Boyless, Ms. Simon reported that they are working on establishing the committee. Dr. LaBelle asked if they were planning on having a slate of candidates for the upcoming election. Ms. Simon responded that they do not, but they do have people that are interested in serving on the committee.

Ethics Committee
Ms. Martorano noted that there have been no ethic complaints and did not having anything to report.

Financial Committee
Dr. LaBelle, on the behalf of Jacki Mullen, stated that there was nothing to report.

Programmatic Agreement/Fort Carson Advisory Committee
Dr. LaBelle gave a report on behalf of Kimball Banks. The committee received consultation letters for, and commented on, 11 actions (all *no historic properties*, except for one *no adverse effects*). They were mostly modifications to structures. Mr. Anderson stated that he was given an annotated bibliography to review regarding the archaeology portion of a document that is essentially updating the Arkansas

River Context. The committee is waiting for drafts to be reviewed on the Canyon of the Ancients (NPS), the Arkansas Headwaters Recreation Area (BLM – Royal Gorge Field Office), and Landscape Restoration (USFS), before determining if the committee will participate. As of the fall meeting, committee members include Kimball Banks (chair), Anne McKibben, Greg Wolff, and Michael Selle.

Membership Committee
Mr. McKetta gave the report of the Membership Committee on behalf of Jon Horn, referring the EC to the written report. As of October 2017, there were 169 members who are current on their dues. The report noted that the CCPA is down 19 members from 2016. Mr. Horn sent two reminders to members to pay. He wondered if the reason memberships were down was either due to a lack of reminder letters or if it was the increase in dues. There were 10 new applications as of October 2017. This included three people whose applications were in a stack of unopened mail and had applied earlier in the year. The applications were processed immediately and their memberships extended through 2018 as a result of not having the benefit of membership through most of 2017. The Membership Committee would like to grow the student memberships, and suggested approaching college and university instructors to encourage students to join. Mr. Horn also suggested that student applications received in the fall have their memberships extended through the following year.

Native American Scholarship
Mr. Wolff reported that the EC voted to expand the scope of the Native American Scholarship (NAS) to include other training aside from field schools. The language was updated on the website in March. No scholarships were awarded in 2016, but three well-qualified applicants submitted in 2017. One scholarship was awarded to a graduate student from New Mexico State University. Mr. Wolff noted that within the last four years, seven of the 10 applicants have been from Fort Lewis College. He attributes this to the large Native American student population and that the college offers a field school in alternating years. Mr. Wolff stated that the goals of the committee for the upcoming year include how to appropriately consider applications that differ in scope and how to follow up on the effectiveness of the non-field school training. The committee would also like to explore ways to better advertise the scholarship and to update the committee's section in the CCPA Handbook.

Mr. Wolff asked the EC to discuss if the committee could be allowed to award multiple scholarships if the funds are available. Mr. Anderson did not see that being a problem. Ms. Simon asked if the full amount is awarded when an applicant is chosen. Mr. Wolff responded that yes, it is always fully awarded as many applicants typically need more funds in order to attend the field school. Because the scholarships come from one fund, as an organization, the CCPA does not want to have competing fundraisers. Additionally, Mr. Wolff noted that there are a lot of pros for awarding multiple scholarships a year, if the funds are available; and since the Ward Weakly Scholarship already awards multiple scholarships, there is a model is in place. He did state that the committee does not want to go down a path that offers scholarships to any training without scrutiny, but this might be a way to offer scholarships to multiple deserving candidates when the funds are available. Mr. McKetta asked how the award procedure is described in the bylaws, and do we, as the EC, have the power to decide this or is a vote of the membership required? Dr. LaBelle noted that the process is not codified in the bylaws, but is spelled out in the recent update to the CCPA Handbook. Mr. Wolff noted that the NAS award is presently capped at $750 and the committee chooses an applicant to whom to award the NAS, notifies the EC, which then votes whether to award the NAS based on recommendation of the committee and availability of funds. Mr. Wolff noted that, although the handbook presently states "one scholarship," he was not certain that the limit of one was intentional when approved by voice vote of the membership and voted by the EC a few years ago. He then mentioned that there is perhaps a situation where accepting multiple scholarships could be granted provided the total does not surpass $750. Ms. Simon noted that having two scholarship award dates might help with the different schedules of training sessions and field schools and with weighting the different applicants. Mr. Wolff noted that having multiple scholarships would help achieve the overall goal of the scholarship. Ms. Bambrey stated that this scholarship is a worthy cause, and if the funds are available to award multiple scholarships we should. Dr. LaBelle mentioned that as long as the funds are there and are being replenished, then it should be awarded. Dr. LaBelle concluded that he would check the bylaws about the awarding multiple scholarships and make sure it is okay. Mr. Wolff noted that for clarity, transparency, and democracy, the committee and the EC should mull this issue, clarify our recommended course, and then receive a voice vote of approval from the membership.

Dr. LaBelle suggested looking at universities to see how they award Native American grants. Mr. Wolff responded that he would look into that. Dr. LaBelle also suggested that the scholarships (both the Native American and Ward Weakly) incorporate a video message as part of their scholarship requirement. This would allow for the membership to see who received the scholarship and might be a way to participate in the annual meeting without the added cost of travel. Ms. Simon suggested that the videos could be used for announcements of the scholarships to the organization. Dr. LaBelle noted that it also might help younger scholars visualize archaeology and anthropology as a career. Dr. Norton noted that the Southern Ute has a new person in charge of outreach to the tribal youth for training purposes within the THPOs in the Ute Mountain Ute and Southern Ute tribes and she would pass on their contact information to Mr. Wolff.

Newsletter Editor

Dr. LaBelle, on the behalf of Jacki Mullen, reported that the Fall 2017 Newsletter had just been published and that there was nothing else to report.

Publications Committee

Ms. Pool reported that people still use and like the contexts. Since the Spring 2017 Annual meeting, 10 to 15 publications had been sold through the website. The ceramics volume CD is produced on demand, as it is the cheapest route. Sixteen copies of *Ancient Colorado* have been sent to new and renewing members. In addition, Ms. Pool reported that she met with the Utah Project Archaeology coordinator at the Rocky Mountain Anthropological Conference, and will send them a box of 100 copies of *Ancient Colorado* to use in their Project Archaeology workshops. Additionally, a CCPA member distributed a box of 100 copies of *Ancient Colorado* to a teacher to use in a grade school class. Ms. Pool is expecting a letter describing the use of the books. She also reported that the coordinator for the Teacher Education Program at CSU-Pueblo uses the books that were donated and enjoys them. Ms. Pool noted that a priority for the winter is to develop a proposal on how to distribute PDF copies of the contexts to CCPA members who had purchased the first printing (which did not have an associated CD).

Ward Weakly Scholarship

Dr. LaBelle gave a report on the behalf of Dr. Mark Mitchell and noted he had nothing to add from the written report that was given by Dr. Mitchell. The written report states that, since the spring 2017 Executive Committee meeting, that there has been a transition within the Ward Weakly Scholarship Committee. After 28 years, Dr. Adrienne Anderson has stepped down as chair and Dr. Mitchell has volunteered to chair the committee. Dan Haas, Robert Wunderlich, and Mike Metcalf continue to serve as committee members, and Erin Drake and Suzanne McKetta have volunteered to serve on the committee. Dr. Anderson will also continue to serve on the committee. No applications were received for the spring grant, and as of early October 2017, no applications for the fall grant had been received.

Webpage Editor Update

Ms. Sullivan reported that she needs to go into the website and clean it up a bit. Mr. Prouty asked what was the process for adding the new Fellows to the website, as they had not been added as of October. Ms. Sullivan responded that a biography will need to be submitted to her, but she could put a placeholder on the page. Ms. Bambrey added that the nominator usually puts a brief biography together then gives it to the Fellow add to and review before sending it to Ms. Sullivan. Ms. Bambrey also noted that other Fellows (such as Richard Carrillo and Adrienne Anderson) have not been added. Dr. LaBelle noted that one of the tasks is to go through the webpage with Ms. Sullivan to update the page.

New Business

Anthropology/Archaeology Student Census

Dr. LaBelle reported on the initial work of a census of anthropology/archaeology students he and Gordon Tucker are working on. He described the objective of the project, a sample of the type of questions that they will be asking college and university departments, and offered a general timeline for the project. Dr. LaBelle then asked the EC if there was any additional information that might be helpful. Mr. Wolff noted that the census would be a benefit to the Native American and the Ward Weakly scholarship committees. He also noted that he has collected some data that the Native American Scholarship Committee has used and will pass it on to Dr. LaBelle. Mr. Wolff also suggested sending out an email to the CCPA membership asking for connections to departments if need be. Dr. LaBelle noted that this would hopefully be useful for departments for better interactions between disciplines. He also stated that the census is initially focusing on undergraduate students because the overall education at the graduate level is different.

2018 Annual Meeting Update

Dr. Norton gave a brief update of the upcoming 2018 Annual Meeting in Longmont. The meeting organizers have meeting spaces and a roomblock reserved. At the time of the meeting, they were working on possible fieldtrips, and were discussing the idea of a logo design contest. Fundraising had not been determined and if anyone in the EC had ideas, she requested that they pass them onto to the meeting organizers. Some fundraising ideas include a silent auction, a book sale, or a raffle. Dr. Norton also asked the EC if we need anything else, such as rooms for workshops, special meetings, etc., to let them know. She also noted that they would have a small side table for a book sale, regardless of any other fundraiser that might be organized. Mr. Wolff asked Dr. Norton to provide any information about fundraisers so he can pass that onto the Native American Scholarship Committee members so they can be able to help out as need be. Dr. Norton also mentioned that Chris Johnston suggested that the EC might discuss establishing a Fundraising Committee in order to assist future meeting organizers. Dr. LaBelle asked if we would be interested in asking publishers to setup tables at the book sale. Dr. Norton responded that she would look into that. Ms. Simon suggested that if we have publishers, we might be able to establish a vendor fee that could be used for scholarships. Mr. Wolff questioned if we would want to have expensive books sold at the conference in which the proceeds do not go back to the organization.

2018 Nominations

Dr. LaBelle noted that Mr. Boyless is running the nomination committee for the upcoming elections. Two positions are open and will need candidates, including the Treasurer and the Native American EC Board Member. Dr. LaBelle noted that the Native American EC Board Member has been vacant and asked if there were any ideas on how to fill it. Ms. Sullivan asked what the classifications are for the Native American EC Board Member, and if Mr. Wolff might know of any scholarship recipients that he might nominate. Mr. Wolff responded that he would look into that. Ms. Simon suggested looking into the potential nominations from the Southern Ute THPO. Ms. Bambrey stated that, in the past, the CCPA would have a panel discussion about Native American views and participation in archaeology and that might be worthwhile to begin again. Dr. LaBelle asked the EC to send names of possible candidates to him, Mr. Anderson, and Mr. Boyless.

CCPA Handbook Update

Dr. LaBelle stated that he would like to update the CCPA Handbook. He asked all officers and committee chairs to review their respected sections in the handbook and let him and Mr. Anderson know of any changes.

CCPA Response and Advocacy

Dr. LaBelle noted that he, Dr. Norton, and Mr. Banks recently met with Congressman Tipton. The purpose of the meeting was a general meet and greet, but this meeting might provide a stepping-off point for future meetings about the organization's concerns with changes to heritage preservation. Dr. LaBelle then asked the EC about the response that the CCPA should have in regards to the proposed bill that would modify the Antiquities Act and the creation of National Monuments. Dr. Norton asked the EC if she should recuse herself, as she is a state employee. No objections were made to her staying. Dr. LaBelle also stated that he acts as a private individual as the President of the CCPA and not as an official member of Colorado State University. Mr. Wolff stated that we should be advocating, regardless of geographic location, as this is our profession. Ms. Pool noted that the Council of Council at the SAA's has discussed this as well and are trying to revive their list serve for the benefit of members to use as a support network. Dr. LaBelle asked what our advocacy might entail, giving suggestions such as letter writing or phone calls. Ms. Bambrey stated that the CCPA has written letters before. Mr. Wolff mentioned that letter writing is good, but that face-to-face meetings with our representatives would also be beneficial. Dr. LaBelle agreed that face-to-face meetings are important, and that if we do more, we will need to have the Awards, Resolutions, and Recognition Committee involved as it is a full time job.

Ms. Bambrey suggested that we compose a follow-up letter to be put on the record. Dr. Norton suggested that the letter be sent to Colorado representatives. She also suggested that other organizations, such as NCSHPO have preexisting letters that ask for signatories. Ms. Simon noted that if we are a non-profit advocacy group for archaeology, we should provide and solicit an avenue for people to reach out. Dr. LaBelle asked if the EC thought if we should get the membership involved, or is this task just for the EC. Or should there be use of a preexisting committee, or form an ad hoc committee. Dr. Norton suggested that an ad hoc committee might not be the way to proceed. Ms. Bambrey noted that this is something that the Awards, Resolutions, and Recognition Committee could handle. Dr. LaBelle stated that it might be good to ask other members to join the Awards, Resolutions, and Recognition Committee in order to help, as the current committee members have enough to do. Ms. Simon suggested we use other avenues, such as the SAA Portal, the Government Affairs Committee, and/or other smaller committees or interest groups through the SAA, to keep the membership abreast of the issues. Dr. LaBelle also asked the EC what would be the best approach to write the letter. Mr. Wolff suggested that we create a template and provide it to the membership in order to fill out. Ms. Pool suggested that we invite Congressman Tipton to the CCPA annual meeting and Dr. LaBelle suggested that we might consider organizing a special session at the annual meeting to give the membership a venue for discussion. Dr. Norton suggested that we include avocation groups and members in the discussion as well. From the discussion, Dr. LaBelle presented four action points for the organization and EC to proceed: 1) work with preexisting committees to draft a response letter, 2) use multiple venues to keep the membership informed of issues, 3) encourage members to write letters to government officials, and 4) request meetings with Colorado representatives and elected officials in order to discuss our concerns.

Other Business
Mr. Wolff informed the EC that the design of the new Archaeology and Historic Preservation Month Poster is underway and that History Colorado will be taking the lead on the design. There might be a chance that a funding request be submitted to the CCPA. Dr. Norton asked if federal funding is being provided and Mr. Wolff responded that funds in the past have come from a variety of sources, including federal, the CCPA, CAS, and private organizations. Dr. LaBelle mentioned that Colorado State University will be hiring a collections manager and the anthropology department will be starting a Ph.D. program in the fall of 2018. The department will also be hiring a new archaeologist that specializes in North American prehistoric farming, encouraging a focus on Fremont, Southwest, and, to a degree, the Plains.

Adjourn
Dr. LaBelle called for a motion to adjourn the meeting. Mr. Prouty made the motion, with Ms. Bambrey seconding the motion. Dr. LaBelle adjourned the meeting at 3:15 pm.